

ALP BOARD OF DIRECTOR'S MEETING AGENDA

Date: **Thursday Mar 23, 2023**

Place: **Seabury Boardroom**

1. ANNOUNCEMENTS

2. MINUTES OF THE PREVIOUS MEETING

3. CO-CHAIRPERSONS' REPORT

4. TREASURER'S REPORT

5. ADMINISTRATOR'S REPORT

6. COMMITTEE REPORTS

- a) Webmaster –
- b) ALP-Horn
- c) Communication Committee
- d) Curriculum Committee
- e) Event & Membership Support Committee

7. OLD BUSINESS

8. NEW BUSINESS

9. ADJOURNMENT

UCONN ALP Board of Directors Meeting Minutes

February 23, 2023

Seabury Boardroom

Present: Jack Gregory, Agnes Pier, Errol Matzke, Beth Horlitz, Donna Cote, Ann Winship, Carol Simpson, Jenny Gaines

Jack convened the meeting at 1:08 PM.

The January minutes were approved.

Carol will ask Carolee Ziegenhagen to be the EMS representative. Jack will ask Tom Gilmartin and John McClintock if one of them would be interested in being the new ALP Treasurer.

As of July 1 Jenny will be the ALP Secretary. This will require increased hours for her.

Errol presented the Treasurer's Report. We now have \$47,000 in a Vanguard market fund which currently pays approximately 4.25% interest. The treasurer's report included a graph showing ALP's present downward trend in net worth and also included a chart showing a detailed listing of measures which can be taken to reduce expenses to fall more in line with income.

The Zoom account we have now is for no more than 100 attendees. This is a financial saving.

In March we will vote on the proposal to make the May ALPHorn 4 pages in length. This will also result in a financial saving.

In March we will vote on the proposal to make \$55 the semester cost for ALP for all.

The treasurer's report was accepted.

Thank you, Jenny, for your continued fine work. We recognize the time Jenny puts in making sure ALP runs smoothly. The hybrid presentations are going very well.

We voted on the proposal that all ALP presenters will receive a \$100 honorarium. All in favor except one. This represents an approximate spending of \$500 to \$1000 more per year.

We meet next month on March 23 at 1 PM in the Seabury Boardroom.

Respectfully submitted,
Beth Horlitz
Secretary

Outlook FY 2023 and FY 2024

	FY 2023 Outlook	FY 2024 Outlook
Expense Items		
Administrator	\$16,000	\$18,000
Presenter Stipend	\$4,100	\$4,800
Web Site/Tech/Zoom	\$3,285	\$3,100
ALP Horn	\$2,757	\$3,000
Insurance	\$2,250	\$2,360
Treasury	\$595	\$595
Credit Card Discount	\$510	\$560
Annual Meeting Pckt	\$450	\$450
Ann Mtg Luncheon	\$1,400	\$1,400
All Other	\$1,000	\$1,000
	\$32,347	\$35,265
Income Areas		
Dues	\$19,755	\$19,755
Donations	\$4,632	\$4,632
Money Market Interest	\$756	\$1,800
Other (Luncheon, Hikes)	\$1,310	\$1,310
Totals	\$26,453	\$27,497
Net Loss	\$5,894	\$7,768
Net Loss Per Member/Year	\$29	\$39
(Dues Increase Required =	\$20/Semester)	

3/21/2023

FY2023 Monthly Activity/Plan February 28, 2023

	Actual July 2022	Actual Aug 2022	Actual Sep 2022	Actual Oct 2022	Actual Nov 2022	Actual Dec 2022	Actual Jan-23	Actual Feb 2023	Feb YTD	Forecast Mar 2023	Forecast Apr 2023	Forecast May-23	Forecast Jun 2023	Year-end Outlook	FY 2023 plan
Income															
Membership Dues	0.00	3,270.00	6,155.00	255.00	145.00	625.00	8,705.00	400.00	19,555.00	200.00	0.00	0.00	0.00	19,755.00	26,000.00
Donations	12.00	840.00	1,730.00	45.00	10.00	175.00	1,680.00	90.00	4,582.00	50.00	0.00	0.00	0.00	4,632.00	5,300.00
Other	0.00	0.00	250.00	0.00	0.00	0.00	30.00	0.00	280.00	170.00	80.00	0.00	0.00	530.00	600.00
Interest	9.21	10.45	9.73	10.10	8.84	5.19	-10.91	113.61	156.22	150.00	150.00	150.00	150.00	756.22	125.00
Luncheon/Refreshments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780.00	780.00	
Total Revenue	21.21	4,120.45	8,144.73	310.10	163.84	805.19	10,404.09	603.61	24,573.22	570.00	230.00	150.00	930.00	26,453.22	32,025.00
Expenses															
ALP Horn	0.00	0.00	0.00	968.00	0.00	0.00	889.00	0.00	1,857.00	0.00	0.00	900.00	0.00	2,757.00	2,700.00
Annual Meeting Packet	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00	650.00
Comm/Publicity	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	125.00	225.00	225.00
Administrator	0.00	740.00	1,445.00	1,765.00	1,630.00	2,870.00	0.00	2,510.00	10,960.00	1,250.00	1,250.00	1,250.00	1,250.00	15,960.00	15,000.00
Ins/Bonding	0.00	0.00	384.00	0.00	0.00	0.00	0.00	0.00	384.00	0.00	1,435.00	0.00	0.00	1,819.00	1,800.00
Insurance - Hikes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	490.00	0.00	0.00	490.00	850.00
Office Supplies/Equip	0.00	0.00	0.00	0.00	85.00	7.75	62.50	62.50	217.75	62.50	62.50	62.50	62.50	467.75	1,000.00
Postage	0.00	0.00	0.00	0.00	153.02	0.00	110.00	45.00	308.02	45.00	45.00	45.00	155.00	598.02	800.00
Presenter Exp/Supplies	0.00	0.00	0.00	0.00	0.00	64.33	0.00	0.00	64.33	0.00	0.00	0.00	200.00	264.33	200.00
Presenter Stipend	0.00	0.00	200.00	450.00	950.00	450.00	0.00	250.00	2,300.00	650.00	300.00	650.00	200.00	4,100.00	4,200.00
Treasurer Admin Expense	39.99	39.99	39.99	39.99	39.99	39.99	79.73	39.99	359.66	90.00	40.00	40.00	40.00	569.66	600.00
Credit Card Fees	1.80	65.15	157.15	6.42	6.70	27.10	210.45	14.00	488.77	5.00	5.00	15.00	0.00	513.77	600.00
WEB Site/IT Supt/Software	50.00	690.00	50.00	50.00	940.00	50.00	55.00	625.00	2,510.00	0.00	0.00	625.00	150.00	3,285.00	3,800.00
Contingency															1,500.00
Luncheon/Refreshments													1,137.50	1,137.50	0.00
Total Expense	91.79	1,535.14	2,276.14	3,379.41	3,804.71	3,509.17	1,406.68	3,546.49	19,549.53	2,102.50	3,627.50	4,037.50	3,320.00	32,637.03	33,925.00
Net Revenue (Earnings)	-70.58	2,585.31	5,868.59	-3,069.31	-3,640.87	-2,703.98	8,997.41	-2,942.88	5,023.69	-1,532.50	-3,397.50	-3,887.50	-2,390.00	-6,183.81	-1,900.00

Total Assets February 28 = \$49,354.11 CD + \$11,622.29 Checkbook = \$60,976.40

3/7/23