

## ADULT LEARNING PROGRAM, Inc.

### Proposed Response to the Coronavirus Outbreak For Discussion at the March 26, 2020 Board Meeting

- 1) Cancel all remaining classes for the Spring Semester.
- 2) Cancel the Annual Meeting now scheduled for June 2, 2020.
- 3) Tentatively plan to hold the Annual Meeting on September 17, 2020.
- 4) Have the Fall Preview Meeting at the same time as the Annual Meeting.
- 5) Only if we determine that time will permit, have a speaker at the Annual Meeting/Fall Preview Meeting. We must allow sufficient time to conduct ALP Business and the speaker may be optional.
- 6) Advise the membership that anyone who signed up for classes for the Spring Semester will be allowed to attend fall classes for free. Errol believes that ALP can withstand this loss in cash flow, but he is double checking the numbers.

#### **Rational**

It is apparent that the Coronavirus is here for a few weeks/months and even if we try to hold on to our current ALP Schedule the majority of our membership as well as the presenters will likely not attend. After all, most of our members are in the highest "at risk" group. As one of the Co-Chairs, I feel that ALP's best interests and credibility are best served if we take decisive action soon and notify our members through a broadcast email.

Phil has additional input and suggestions with regard to using the Zoom conferencing platform which may prove useful in certain cases that we will discuss at the Board Meeting.

Jack

March 22, 2020