

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

of the

### ADULT LEARNING PROGRAM, INC.

The Board meeting of the Adult Learning Program was called to order by Phil Will at one o'clock. There were present: Ann Winship, Bob Ellis, Bob Hewey, Donna Cote, Dan Heuer, Marilyn Stockton, Agnes Pier, Libbie Merrow, Bob LaPorte and Bertina Williams. Absent were Ursula Korzenik and Maura Nemirow.

There was no report from Seabury staff.

The Minutes of the meeting of 25 October 2018 were accepted with corrections and additions.

Phil suggested that the Web and/or Board notebook could be handled by Google Drive with different levels of access with various rights. Some ALP documents could be for 'read only'.

Bob Hewey reported that the budget was in good shape, that the dues were 56% of the budget and ALP had a healthy balance. He also noted that his term expires in June 2019 and he proposed that he continue as a 'bookkeeper' and a new Board Treasurer be elected for the position. The Treasurer's financial report was accepted.

Donna Cote, the Webmaster, indicated that everything was up to date and that the photos from the Social were up.

It was reported that the ALP-Horn was on schedule and that the Spring Preview meeting would be in Heritage Hall.

The Communication Chairperson, Tobie Katz, noted that both she and Maura would be retiring in June and there needed to be replacements for both. Tobie said she would sit with the membership list to see if a Co-chairperson could be identified.

Bob Hewey and Agnes Pier agreed to set up a PayPal account to accommodate the sale of the books from the Non-fiction class. This will involve taking \$100. or more from the ALP account to establish a credit/debit account for PayPal.

Libbie Merrow and Agnes Pier announced that the scheduling was done and that the spring semester would begin a week after the Preview meeting..

For the Membership Committee, Dan Heuer reported that Gregory Woodward, President of the University of Hartford, will be the speaker for the spring Preview meeting. Dan asked that the free coupon that appears in the ALP-Horn be continued for one more issue but the Raffle would not take place at the Preview Meeting but rather would be done at the Annual Meeting.

Regarding Old Business, the issue of having class notes from the class 'Study Ourselves' be available to class members was brought up and it was decided that the Presenter, Noreen Channels would take care of making the class notes public via PowerPoint and shared Google Drive so anyone can have access to them.

The meeting was adjourned at two-thirty o'clock.

A True Record,

Bertina Williams  
Secretary