

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

of the

ADULT LEARNING PROGRAM, Inc.

16 November 2017

The Meeting of the Board of Directors of the Adult Learning Program was called to order at one o'clock. There were present: Bob LaPorte, Phil Will, Bob Ellis, Libbie Merrow, Agnes Pier, Marilyn Stockton, Ursula Korzenik, Tobie Katz, Ann Winship, Bob Hewey and Bertina Williams. Absent were Dan Heuer and Donna Cote.

Parking protocol will remain the same for the Spring semester: handicapped will be able to park at the front of the building and special events will use the Christian Baptist Church (formerly the Synagogue) for parking and use the shuttle.

The Minutes of the meeting of 26 October 2017 were accepted as read.

Phil suggested a social media group of Donna and Tess to work on a facebook page and he suggested a working group to investigate the possibility of sending the ALP-Horn by e-mail with the necessary changes to the sign-in page.

Bob Hewey announced CD assets as being \$71,000. and indicated that cash flow was fine. He also asked staff to determine the number of members who paid half a year and whole year memberships.

The Webmaster reported that all was up to date and class changes had been reported.

The Communication Committee requested ALP materials for the Martin Luther King Day various celebrations.

Curriculum Committee reported there would be twenty-nine classes and that they covered every category of topic.

Ann Winship for the Membership Committee reported that the social went well and it was well attended. She also felt that it was better for the Presenters to say something about their courses at the Preview Meeting.

As an aside to this, those present were reminded that identifying the speaker for the Annual Meeting was the responsibility of the Board of Directors and members were asked to consider possible speakers.

Phil reported that the Working Group had met and that the Treasurer had reported that the deficit had been reduced to \$5,300. One of the options to close the gap was an increase in tuition but it was agreed that no changes will be made until at least a year. The honoraria will be continued at \$100.00 for non-ALP Presenters and ALP members who Present will receive a \$50.00 honorarium.

A motion was properly made and seconded to continue the honoraria for Presenters effective Spring 2018. The motion was passed. Bob Hewey reminded those present that this had not been budgeted.

Under Old Business it was also properly moved and seconded to authorize and permit the sale of the Creative Writing booklet, *Struck by a Notion*, at \$5.00 per copy. The motion passed.

Under New Business, the possibility of a link between the Wintonbury Land Trust and ALP was discussed and it was agreed that not only would it be informative for both entities but also good publicity for ALP. The motion was properly made and seconded to establish reciprocal links between the Wintonbury Land Trust and the Adult Learning Program, Inc. The motion was passed.

There being no further business the meeting was adjourned at two forty-five o'clock.

A True Record,

Bertina Williams  
Secretary