

MINUTES OF THE MEETING
OF THE
ADULT LEARNING PROGRAM BOARD OF DIRECTORS
JANUARY 28, 2016

The meeting of the Board of Directors of the Adult Learning Program was called to order at 1:00 p.m. on November 19, 2015. Present were Ivan Backer, Bob LaPorte, Ann Winship, Bob Hewey, Shirley Dudley, Richard Woodring, Agnes Pier, Shirley Morrison, Paula Fisher, Bob Ellis, Dan Heuer, Jim Yaeger, Gwen Sibley, and Bertina Williams, staff.

Minutes of the October 22, with amendments, were approved.

ANNOUNCEMENTS:

Phil Will has accepted the position of Co-Chair of the Board of ALP

Libby Merrow has accepted the position of Co-Chair of Curriculum

CO-CHAIRS REPORT:

Good reviews on Bill Cibes, the speaker at the Preview Meeting in January

TREASURERS REPORT:

Bob Hewey gave the Treasurer's Report a/o January 27, 2016. He later stated that it needs revision and will send a new budget report to Bertina.

We are in strong financial position with \$75,000 in assets. Last year we had approx. \$70,000. He estimated that \$1,000 more in membership dues will come in and \$900 will come in from McAuley. It will be posted on the membership line item. Our annual gross receipts are approximately \$50,000. He will file a CPC [CT Public Charities]. Bob will get copies of tax filings from Bertina.

1/28/2010

Credit card will only be used for quick books or with approval of Executive Committee. This was moved, seconded and passed.

Long-range planning meeting will be held after budget is presented. The whole budget will be looked at in view of increased revenue.

After a discussion on the need for Bertina to increase her hours, Ivan proposed that we allocate 2 more hours per week. It was seconded and approved. Her hours will be reviewed when new budget is presented.

COORDINATOR'S REPORT:

Bertina Williams submitted a written report. She expects we will have 260 members. For the ALPHORN, 52 requested black/white and she also suggested that a light yellow color be used next issue.

WEBMASTER:

Bob Ellis reported that everything is up to date. In 2015, 2,516 visitors, of which 1,790 were first timers, visited the website. It is very active.

ALPHORN:

More articles on people will be used in the future.

COMMUNICATION:

So far this year, publicity packets have been given to 3 more town representatives.

CURRICULUM:

Shirley Dudley announced that Ivan Backer will be on the program in February, discussing his new book.

Curriculum will be monitoring attendance at seminars and parking for the Spring Semester. They will be opening the office at Seabury soon. For large classes there will be people at the outside doors directing traffic. Driving instruction will be sent out to those who have signed up for classes at the McAuley

4/29/2016

MEMBERSHIP:

Paula Fisher reported that they are working on filling vacancies. The vacancies are co-chair of Communications and Membership co-chair. They are working with ALPHORN for content.

Respectfully submitted,

Ann W. Winship