

Adult Learning Program Advisory Board

Minutes of the Meeting of

25 April 2013

The Meeting of the Advisory Board of the Adult Learning Program was called to order at one o'clock.

There were present: Helen Lansberg, Bob Ellis, Polly Ellis, Carol Matzke, Pete Cruikshank, June Johnson, Shirley Dudley, Ivan Backer, Janet Murphy, guest, Pat Hatcher and Bertina Williams, staff.

The Minutes of the Meeting of 28 March 2013 were approved with corrections.

Pete Cruikshank invited the members to attend the Seabury production of "Big Apple". Regarding the Annual Meeting, Pete offered the reminder that reservations for the luncheon were due by 23 May and reports for the Binder and the Annual Meeting packets were due by 1 May.

Treasurer Janet Murphy pointed out that the monthly report was similar to that of March and brought attention to the three totals for Storrs, the CD and the checking account respectively.

The Coordinator indicated that ALP had had responses to the call for car pooling and also for the opportunity to borrow DVDs from classes.

Bob Ellis, for the Communications Committee, reported that after the Annual Meeting the Committee would strategize publicity and marketing for the next semesters.

A lengthy discussion ensued regarding the re-naming of the Curriculum Committee, the inclusion, or not, of the ALP-Horn and the Web under the aegis of the Committee and the necessity of a By-law change to accommodate these.

In the interest of meeting time and the limited time antecedent to the Annual Meeting necessary for By-law modification, discussion was tabled.

For the Curriculum Committee, Shirley Dudley reported that all courses should be cast by 1 May.

Polly Ellis confirmed that plans for the Annual Meeting were complete and that a speaker for the January Pre-view Meeting had been obtained.

In the category of New Business, Janet provided a line description of the Budget for 2013 – 2014, It was agreed that if either Marketing or Bonding costs were incurred, they would be taken from the Contingency line. There is to be no change in the salary or fringes for staff. The Budget for 2013 – 2014 was approved as the Treasurer presented by the Board.

4/25/2013

Carol Matzke reported that the principals in Storrs would be responding to ALP's recent e-mail and be formulating a Memorandum of Agreement by late spring. Also, a new representative, Kathleen Love, was introduced into the process.

The three attendees to the Northeast Lifelong Learning Institute Conference offered remarks.

Patrick Hatcher emphasized the relationships with higher education institutions pointing out that only one entity at the Conference was completely independent of academia He suggested the queries: should we seek a closer and tighter relationship with the University; and should ALP develop partnerships with other arts organizations.

June Johnson's focus was on the marketing aspects of colleague LLIs and reported that many use satellite sites for holding classes and meetings. She suggested a survey to answer the question of where ALP might go from the present that would be consonant with community, membership and history. It was agreed that Pat and Ivan would comprise a committee to pursue this going forward.

Shirley Dudley felt that the enthusiasm, creativity and determination of our fellow LLIs regardless of size or community were impressive and she brought out several issues: relationship with sponsors; the wide range of membership dues; course evaluations; payment of Presenters; and the provision of a plan for no-show Presenters.

The Meeting was adjourned at two-fifteen o'clock.

A True Record,

Bertina Williams for
Secretary Ann Parkhurst