

ALP Advisory Board Meeting
March 22, 2012

Attendees: Marion Keliher; Leon Carr; Tobie Katz; Janet Murphy; Jean and Jim Yaeger; Peter Cruikshank; Ivan Backer; Helen Landberg; Betty Breen; Rose Pollock; Carol Matzke; Shirley Dudley; Bertina Williams, Staff.

The meeting was called to order at 1:00 PM.

The minutes were accepted as corrected.

Co-chairs' Report: The calendar for 2012-13 was presented. It includes dates for the annual and preview meetings. The dates have been confirmed with Seabury. The calendar was approved.

Treasurer: See report.

Coordinator's Report: See report. Bertina also asked Helen to include a "donation" line in the fall ALPHorn. Ivan added a comment that while total membership is going up, the number of people from other than Seabury is going down. Bertina attributed this to the number of people away for all or part of the spring sessions.

Website: The Creative Writing program is finished. Jean will ask John of Invisible Gold for an invoice. She will also take the snow dates off the calendar.

ALPHorn: Helen reported that the brochure for the Annual Meeting is finished.

Curriculum: Ivan announced that Gitte Schultz is retiring and therefore will teach a course for us in the spring rather than the fall. He also announced that refrigerator magnets are now available and will be handed out in June at the Annual and September at the Pre-view Meeting.

Communications: It was suggested that 2500 bookmarks be printed in bright yellow. Also 1000 tri-folds will be ordered in grey and black. A motion to have these printed was made, duly seconded and approved by those present.

Membership: Nominations are complete for the coming year. A list was handed out by Rose. Jim Yaeger and Bob Ellis are the committee for getting a speaker for the Preview meeting.. The speaker's topic will be "In the Words of Women".

Old Business: None

New Business: A motion was made and approved to set new membership rates for Duncaster registrants. A discussion was held on the proposed 2012-13 budget. Suggestions were made for the following changes: the web fee to be increased to

\$800 and the service fee to the University will need to be change . There will be a new start time of twelve-fifteen o'clock for the Annual Meeting due to Seabury bus availability. The rsvp date is May 24. The meeting date is June 5. Punch will be available before the luncheon. The cost of lunch is \$10.00 payable in advance. A \$100.00 service fee from Seabury will be paid from the food budget. The speaker will be Linda Kelly from the Hartford Foundation for Public Giving. Her topic is "Residents Accelerating Success for Greater Hartford". A long discussion was held regarding our relationship with UConn. Peter presented a summary of options and issues.

1. We can accept the present memo with no changes.
2. Stay with the present memo but have UConn file any tax returns that are necessary . Walter Mayo suggests "recognition that ALP is a program of UConn and included within its tax exempt status and UConn will file any required returns.UConn is exempt as a state entity. Its subsidiary programs are also exempt".
3. ALP will take over most financial issues now handled by UConn. We presently pay UConn \$ \$12.50 per member for a total of \$3125.00 for 250 members. With the fiscal changes our cost would be \$750.00 per year to Storrs. UConn would continue to process payroll but ALP would assume other fiscal duties: i.e. budget management; fund disbursement; receipt and deposit of funds; statements of account, activity. Challenges of the new plan would include: cost of bonding and cost of auditing. Bonding would cost \$234.00 or more per year with a \$400.00 deductible. Two signatories would be required on checks. Auditing would cost \$700-\$1,000.00 for the first year; then \$350.00 per year or when the Treasurer changes. Bertina's attorney has asked for a stipulation in the minutes should the Board decide not to bond.

Many questions were raised on the above items. Carol asked how changes of policy now would affect ALP down the line. She also questioned what the liability of Board members would be. Tobie suggested that, since there would be many more duties for the Treasurer, it might be wise to have an Assistant Treasurer. Jim raised the question of whether UConn would accept changes. It might also be more difficult to get someone to be Treasurer or to serve on the Board.

Leon moved that Peter and Carol be given the authority sit down with the principals from the University to discuss ALP's assuming the increased financial responsibility of deposits and disbursements and to receive their response. The motion was duly seconded and approved with two nays.

The meeting was adjourned at 2:30 PM.

Respectfully submitted,

Tobie Katz
Recording Secretary