

ALP Advisory Board Meeting
January 26, 2012

Attendees: Jim Yaeger; Jean Yaeger; Marion Kelliher; Peter Cruikshank; Janet Murphy; Betty Breen; Tobie Katz; Ivan Backer; Bertina Williams, Staff, June Johnson, Guest.

The meeting was called to order by Peter at 1:04 PM.

There were no announcements.

Two sets of minutes were approved as presented.

There were no co-chair reports.

Treasurer: Bills were presented from Invisible Gold the ALP computer person for \$1183.00. Janet announced that \$300.00 had been budgeted; Jean reminded us that an item of \$1,000.00 had been approved in Sept. 2010. Betty found this in the minutes. Bertina announced that no bill had been received in the office until now. The procedure for bill processing is as follows: 1. Bill is received by Bertina; 2. She forwards the bill to Storrs; 3. Storrs remits payment. Bertina will call John re submission of bills. There is a bill from him for \$183.00 for a slide show. However, there is a question of a possible credit on his statement. A motion was made and seconded to pay John either the \$1,183. Or \$1083. The amount will depend on Bertina's discussions with John. The motion was approved. Ivan suggested that there be an increase in the budget for the website in 2012-13. The cost for coding for the Memoirs and Creative Writing publishing is estimated at \$495.00. A motion to increase the budgeted amount up to \$500.00 was made, seconded and approved.

Coordinator: See report.

Webmaster: 15 people have used the personal calendar. Its use is slowly increasing. Ivan asked whether the slide show is being used.

ALPHorn: The donation line has to be put back in. Also a line asking whether the enrollee is a new member or returning one.

Curriculum: There will be 19 courses and 18 single sessions next fall. It was suggested that the new Seabury person should be invited to Curriculum Committee meetings.

Communications: ALP had representation at the Martin Luther King Jr. program held at Beth Hillel Synagogue. There was limited interest. Jim suggested that ALP information be available at the President's Club at the University of Hartford.

Membership: Nominations are complete for presentation at the annual meeting in June.

Old Business: Ivan asked which phone number should be put on the refrigerator magnets. It was decided to use the number for the Duncaster office: 860 380-5038. He will now order the magnets.

New Business: ^{office move} A motion to pay \$1,240.84 was approved. A draft memo relating to UConn services was approved until 6/30/12. Bertina and Janet will research to see what

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services Storrs is not providing. Pete was given approval to tell Pat at Storrs that we would do our own deposits and disbursements; Storrs would continue to do payroll and State and Federal tax reporting. This would remove much duplication of efforts. Perhaps this would reduce charges from \$12.50 to \$5.00. We will approve as a temporary agreement.

Marion questioned the use of Seabury's name on tri-folds and bookmarks. Bertina said that this is because Seabury paid for them. Communications will rewrite the tri-fold and book mark using only the ALP name. A motion was made and approved that we pay for these items in the future.

A motion was made and approved that we change an item in the box to read "those adults" rather than "older adults".

The meeting was adjourned at 2:27 PM.

Respectfully submitted,

Tobie Katz
Recording Secretary