

The Meeting of the Advisory Board  
of  
The Adult Learning Program

1 December 2011

The Meeting of the Advisory Board of the Adult Learning Program was called to order at one o'clock on Thursday, 1 December at Seabury Retirement Home. There were present: Jim Yaeger, Rose Pollock, Pete Cruikshank, Marion Kelliher, Janet Murphy, Betty Breen, Ivan Backer, Leon Carr, Shirley Dudley, Carol Matzke, Jean Yaeger, staff, Bertina Williams and guest June Johnson.

Pete Cruikshank reviewed the agenda and offered a litany of six issues that needed resolution: the relationship with the University; the date that the physical move should take place; the question of a temporary or permanent location; the establishment of a Site Committee to make the space decision; review the best site for a permanent office; and the establishment of a Finance Committee to give its imprimatur to moving-associated expenses.

Carol Matzke reviewed the Memorandum of Understanding between the Adult Learning Program and the University of Connecticut and detailed the meeting with Mr. Diplok and Ms Lofman. The major points were the possible revision of the FTE \$15. fee and b) the possibility of working in a private home off-site while maintaining the current University relationship. It was noted that prior co-chairpersons had been invited to attend this meeting.

The physical needs for the Adult Learning Program should it decide to be independent of the University were mentioned as was the possibility of employing a delaying tactic to reverse the University's decision. Staff reviewed the current services and conditions at the Hartford campus.

A Motion was made and duly seconded to eliminate the move to Storrs as an option. After discussion the Motion was tabled sine die.

The Treasurer presented the up-to-date financial statement and indicated the funds possibly available for moving expenses.

The discussion of the first issue regarding the need to renegotiate the FTE fee was punctuated with the positive arguments of marketing and the cache of being associated with an institution of higher education. A Motion was made and properly seconded to renegotiate the understanding between the University of Connecticut and the Adult Learning Program. with an end goal of maintaining the relationship. The Motion was seconded and passed by those present.

The question of establishing a date to affect the physical move from campus was addressed and a Motion to move as soon as was practicable was presented, seconded and approved.