

ALP Advisory Board Meeting
March 24, 2011

Attendees: Tobie Katz, Leon Carr, Betty Breen, Jim Yeager, Jean Yeager, Ivan Backer, Malcolm Millar, Peter Cruikshank, Marion Kelliher, Carol Matzke, Don Berry, June Johnson, Helen Lansberg, Bertina Williams, staff and various members of the Curriculum Committee. *Membership, Communications.*

The meeting was called to order at 10:25 AM.

The Minutes were accepted as read.

Treasurer: See report. We have 211 members. Malcolm suggested that we increase our reserve account to \$20,000.00 since we have a large surplus of funds. He will look into putting reserves into a CD or Money Market Fund.

Coordinator: See report. The subject of accepting credit card payments was again raised. Betty made a motion that we not accept credit cards. This was seconded by June. The motion passed.

Communications: The guideline changes were presented by Peter. Ivan made a motion to accept them, seconded by Don. The changes were accepted. The ALPHorn and Website Managers will be included in the Communications area. The new guidelines will be published in the ALPHorn and the website. A motion was made by Malcolm that the ALPHorn, website and publicity be subcommittees of the Communications Committee. The motion was duly seconded and passed.

Curriculum: Ivan announced 20 courses and 20 single sessions for the fall. He also asked that the idea of a bus tour of Hartford and lunch at Billings Forge be considered. The cost would be \$30.00 and could accommodate 30 people. This will be investigated further. Boyce suggested that Ivan look into courses offered by the Learning Co. T
Website: The personal calendar on the website is not being used by many people. It was also suggested that we increase our purchases of DVDs.

Membership: Carol announced that the new sign-up system used at the preview meeting worked well. She suggested that a column be added to the committee's paper work showing whether an enrollee has paid for a full year or only half. Many people do not remember. Carol announced the nominations for the coming year as follows: Co-chairs, Pete Cruikshank and Carol Matzke; Treasurer, Malcolm Millar; Secretary, Tobie Katz; Curriculum Committee Co-chairpersons, Ivan Backer and Marion Kelliher; Communications Committee Co-chairpersons: Betty Breen and Leon Carr; Membership Committee Co-chairs: Rose Pollock and Ann Morris; At Large from Duncaster, Jim Yeager; At Large from Seabury, Shirley Dudley, ALPHorn Editor, Helen Lansberg.

New Business: June stated that there is a drop in membership from fall to spring. She suggested that we offer "Snowbird" courses in April and May. The question of a separate fee was rejected. West of Hartford at Home, a service program, wanted our sponsorship and our mailing list. Bertina had refused to give them the list. Since ALP is an educational program and not a service program, Carol made a motion that we thank them for their interest but assert that this is not something we would do. The motion was seconded by Don. The motion passed. Peter raised the issue of providing coffee for people attending morning classes at Seabury. Seabury would charge 50 cents per cup. Amounts provided would be linked to class count. This would cost ALP about \$600.00 per year. This would apply only to classes taking place in Heritage Hall. A motion was made by Carol and seconded by Helen to implement this and to include Duncaster. The motion passed. Bertina was directed to be in touch with the Duncaster contact to facilitate this.

Annual Meeting: Seabury will provide punch prior to the luncheon meeting. There will be better desserts served. Cost of the lunch will be \$8.00, payable with advance registration. Ivan made a motion, seconded by Jim that people with no advance reservation be charged \$10.00 if there is room to attend. Otherwise those people will be invited to lunch at the cafeteria and then attend the business meeting. There will be no refunds. The motion passed. Marion announced that the speaker at the spring meeting will be Robert Thorson, a geology professor at UConn. His topic will be "Earthly Matters". The speaker in the fall will be Walter Woodward, the State Historian, whose subject will be "Leaving Connecticut".

The next Board meeting will be April ²¹24 at 1 PM. This will be preceded by an Executive Board meeting and lunch at 11:45.

The meeting was adjourned at noon.

Respectfully submitted,

Tobie Katz
Secretary