

ALP BOARD OF DIRECTOR'S MEETING AGENDA

Date: **Thursday, Feb. 24, 2022**

Time: 1:00-3:00 pm

Place: Via ZOOM

1. ANNOUNCEMENTS

2. MINUTES OF THE PREVIOUS MEETING

3. CO-CHAIRPERSONS' REPORT

Personnel Planning

Suggested Speakers for the Annual Meeting

4. TREASURER'S REPORT

Attached Reports

Our New Members

Records Systems QuickBooks

5. ADMINISTRATOR'S REPORT

6. COMMITTEE REPORTS

a) Webmaster

b) ALP-Horn

Horn Editor – New Description of Job

c) Communication Committee

d) Curriculum Committee

e) Event & Membership Support Committee

7. OLD BUSINESS

8. NEW BUSINESS

9. ADJOURNMENT

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ADULT LEARNING PROGRAM, INC.
January 27, 2022

The meeting was called to order by Jack Gregory at 1:00 PM.
Members met via Zoom.

PRESENT: Donna Cote, Jack Gregory, Jenny Gaines, Errol Matzke, Sandy Slipp, Elizabeth Burke, Beth Horlitz, Kimball Hunt, Ann Winship, Tom Gworek, Bob Ellis, Carol Simpson, Marilyn Stockton.

Bob introduced Carol Simpson as our new ALPHorn editor. We all welcomed her as we introduced ourselves to her.

Seabury still does not allow in person ALP meetings so the January and February classes will now be offered only via Zoom. We will have an emergency Board meeting on February 15 at 1 PM via Zoom to see if Seabury will be able to allow in person meetings in March.

We will ask Brian Harris, Erica and Meredith about arranging for Seabury to show ALP classes in the Britton Room for Seabury residents who do not have computers.

Leo Pigaty who presented programs on the art of the Wadsworth Atheneum said we did not need to give him an honorarium. We decided to donate the \$100 to the Wadsworth Atheneum. Errol will send him a thank you note.

Jack said that the membership will vote on board positions at the Annual Meeting in June. The initial two year terms of Sandy, Tom, Agnes and Ann are ending in June but they are willing to be re-elected for another two year term.

Marilyn plans to be only a member of ALP going forward. The membership will also be voting on Carol Simpson as the new Managing Editor of the ALP-Horn.

Jack said we need to suggest possible speakers for the annual meeting so we can evaluate the suggestions and contact our

choice in March. He has some possibilities in mind. He is looking for a Communications person as well.

Errol said that our income so far is \$10,900 which represents around \$8,800 from membership dues and around \$2,100 in donations. 70 percent were by credit card which is much appreciated for accounting purposes. We have paid for the new equipment although the check has not been cashed yet.

Errol said that Quick Books removed his access to all our records. It took him more than 4 hours of phone calls and more to resolve this serious problem. He proposed and we agreed that ALP will buy a yearly subscription for \$300 that will be our own subscription, not shared by any other organization. Jack and Kim noted that we recognize the many hours Errol finds himself spending and we appreciate his dedication.

Errol said that our annual loss was under \$5000 which he is comfortable with.

The month end bank balance drop line is not needed and it will be removed from future treasurer's reports.

The treasurer's report was accepted.

Jenny stated that we have 204 ALP members. All honorariums were mailed to presenters before Christmas.

We had an extensive discussion on how to attract new members. Sandy and Ann will talk to Marc Zirolli to make sure prospective new Seabury residents and At Home members receive the latest ALPHorn. Sandy said she will be happy to speak to anyone about the value of ALP.

Jack said that the ads for ALP are ready for local papers when the time is right.

Kim said he will reach out to the pastor of the Cathedral.

We agreed that Zoom will be a permanent part of ALP going forward.

Sandy, Liz and Kim will meet to discuss ideas for increasing membership and report back at the next meeting.

Donna said there are definitely more people looking at the ALP website.

Bob will remain on the Board until Carol is voted on in June.

Kim said that the Curriculum Committee had a very productive meeting in January. Jenny and Agnes prepared lists of about 30 possible courses and updated them as we went along as we decided whether courses were a go and who would follow through on each possibility. New ideas were added as well. We have 18 to 28 possible courses. That number includes the core courses.

We will next meet February 15 to decide if we can have in person attendance.

We adjourned at 1:50 PM.

Our next monthly ALP Board meeting is Thursday, February 24 at 1 PM via Zoom.

Respectively submitted,

Beth Horlitz

Secretary

OUR PAID MEMBERS 2021-2022

	Fall	Spring
Paid Members:	212	214
Dues Paid	\$10,410	\$10,500

Where They Come From:

Seabury/Dunc	110	105
Seabury At Home	15	22
Others	87	87
Total	212	214

By Town:

Bloomfield	130	124
Windsor	25	29
West Hartford	9	11
Simsbury/Tville	9	10
Hartford	6	6
Farmington/Unionv	4	5
Avon	4	4
Granbys	3	4
Enfield	3	3
Burlington	0	2
Glastonbury	2	0
Newington	3	2
Rocky Hill	2	0
Wethersfield	2	2
Others	10	12
Total	212	214 + 8 (not paid)

#Members Who Attended **Both** Spring and Fall: 158