

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ADULT LEARNING PROGRAM, INC.
26 MARCH 2020

The meeting was called to order by Jack Gregory at 1:15pm.

Members participated via Zoom

Present: Phil Will, Donna Cote, Agnes Pier, Libbie Merrow, Errol Matzke,
Kim Hunt, Marilyn Stockton, Louise Fisher, Bob Ellis, Alice
Cruikshank, Tiffany Smith and Bob LaPorte

ANNOUNCEMENTS:

1. Tiffany reported that there is no end in sight for the lifting of restrictions on access to the Seabury campus. She later reported that she will arrange for Agnes to access the ALP office.
2. Jack reported the UConn mailbox is off limits until April 15, and possibly later: No change necessary at this time.

MINUTES of the meeting of Feb. 27th were approved as written.

TREASURER'S REPORT: Report discussed and accepted as presented.

CO-CHAIR'S REPORT:

1. The Board agreed to cancel the remainder of the Spring Semester and the Annual meeting which was scheduled for June 2. The new Annual Meeting date is set for September 17, 2020 and will be combined with the Fall Preview Meeting. Depending on time constraints, ALP may not have a speaker at this combined session.
2. It was moved, seconded and approved that the Fall Semester Courses will be free to all members who had registered and paid for the Spring Semester.
3. It was moved, seconded and approved that ALP obtain and pay for a ZOOM account.
4. Phil will lead a pilot program to assess the possible use of Zoom for class presentations in the future.

CO-ORDINATOR'S REPORT:

1. Agnes will develop a plan with Tiffany to lease a printer under Seabury's existing leasing contract.
2. Agnes will email/contact spring enrollees advising them of cancellations and plans for the future.

COMMITTEE REPORTS:

WEBMASTER: The Website is up to date

ALP HORN: Bob Ellis requested input for the next issue based on the times outlined in his March 22 email.

COMMUNICATIONS: Nothing new to report

CURRICULUM:

Kim indicated some courses from Spring of '20, might be postponed until the spring of '21, unless they are time-dated.

EVENTS & MEMBER SUPPORT: Louise reported work in progress. She is still looking for someone to fill the Communication Committee position.

OLD BUSINESS:

It was moved, seconded and unanimously approved by the ALP Board of Directors to accept the new ALP/UConn amended contract. The agreement will now extend to February 28, 2025. The agreement must now be signed by the Connecticut Attorney General and returned to us.

NEW BUSINESS:

- 1.Payment of Credit Card and insurance bills were tabled until the next meeting.
- 2.Website changes were noted as helpful to navigation.

ADJOURNMENT - At 2:55pm.

The date for the next ALP Board Meeting is April 23, 2020, at 1:00pm. We will be using Zoom.

Respectfully submitted,

Alice Cruikshank,
Secretary

