

Minutes of the ALP Board of Directors Meeting, April 23, 2015

In attendance: Pete Cruikshank; Jim Yaegar; Janet Murphy; Bertina Williams, Coordinator; Bob LaPorte; Shirley Dudley; Shirley Morrison; Patrick Hatcher; Ann Winship, guest; Ivan Backer, guest; Bob Ellis; Polly Ellis; David Winer; Richard Woodring; Ann Parkhurst.

Co-chair Patrick Hatcher opened the meeting at 1:03pm.

Announcements: none.

Minutes of the Previous Meeting: Bertina's name should be added to "Attendance" in March minutes. Shirley Morrison moved and David Winer seconded acceptance as corrected. Carried unanimously.

David Winer thanked Shirley and Bob for the membership committee's efforts regarding the Annual Meeting, also noting that tote bags will be available at the end of the business meeting. There will be recognition of volunteers at the luncheon.

Co-chairpersons' reports: Patrick Hatcher reported that the agreement with UCONN has been signed but not yet received back. The UCONN agreement should be placed in all Board binders.

Treasurer's report: Janet Murphy submitted a written report. She will change the proposed budget balance to \$5500 following the suggested purchasing of another cd when the new officers are in place. The proposed budget will be voted on at the Annual Meeting. Bob Ellis moved and Jim Yaegar seconded that the Board recommend adoption of the proposed budget to membership at the Annual Meeting. Carried unanimously. Janet Murphy moved and David Winer seconded that the treasurer and Bertina transfer funds from Peoples United to Windsor Federal Savings Bank. Carried unanimously.

Coordinator's report: Bertina submitted a written report. She also noted that she needs binders returned from retiring Board members at or before the next meeting. She also needs job descriptions and reports of committees' activities this year for the Annual Meeting.

Committee reports:

Webmaster: Bob Ellis reported that Ed Savage will serve as a back-up webmaster, and Bob will train him. The curriculum committee needs to update Bob about any date changes. The web page will update information about parking on campus. Ivan Backer and Bob LaPorte will prepare a calendar for next year. Richard Woodring moved and Shirley Dudley seconded that all committee meetings will be held on Thursday afternoons. Carried unanimously.

ALPHORN: Jim Yaegar reported that Gwen Sibley will take over the publication and will use Access. Parking issues and directions will be discussed at the Annual Meeting and will be printed in the publication. There is a need for a campus map to be handed out at the Annual Meeting and it will be updated for the September preview meeting. Deadline for submission is the same as for the curriculum committee.

Communications: Shirley Morrison reported that a new member has joined the committee and has volunteered for a project. There will be a mass mailing before the preview meeting and the committee will continue word-of-mouth communication about the organization.

Curriculum: Shirley Dudley reported that there will be 14 single session courses and 14 multi session courses. The job description has been written. There is a need for a second co-chair nominee.

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She will ask for a limit of a maximum of 100 words for course descriptions and biographies of presenters. In the fall, there will be a need for volunteers to assist participants entering the building during construction. Regarding remuneration for presenters and ALP Board members, Richard Woodring moved and Shirley Dudley seconded the following: Everyone receives an honorarium, ALP and non-ALP presenters and all officers of ALP (Board of Directors)-

Non-ALP presenters , 25 @ \$100 =\$2500

ALP presenters and officers, 50 @ \$50 = \$2500 (1 semester free)

Total = \$5000. The motion carried 14 for, 1 against.

Richard Woodring moved and David Winer seconded to amend the motion to increase the line item in the proposed budget for 2015-16 for presenters from \$5000 to \$5500. Carried unanimously.

Membership: none.

Old Business: none.

New Business: none.

Richard Woodring moved and Polly Ellis seconded to adjourn at 2:40. Carried unanimously.

Respectfully submitted

Ann Parkhurst, Secretary