

ALP Board Meeting, August 28, 2014 Minute

In attendance: Bob Ellis; Patrick Hatcher; Janet Murphy; Bertina Williams, staff; Shirley Morrison; Paula Fisher; Polly Ellis; Dave Winer; June Johnson; Shirley Dudley; Ann Parkhurst.

Chair Patrick Hatcher called the meeting to order at 1 PM.

Announcements: Bob Ellis reported that Marty Clark, who was to be elected co-chair of the Communications Committee, is not present today because of a family emergency. He nominated her, Margaret Clark, and Shirley Morrison seconded. The motion carried unanimously.

The minutes of the June meeting were accepted as corrected.

Co-Chair Reports: Pat Hatcher asked Bertina to request agenda items from all Board members.

Treasurer's report: Janet Murphy submitted the final report for fiscal year 2013-14 and details of the Contingency item. She also submitted the Year to Date report for 2014-15. Shirley Dudley reminded the Board that previously Seabury and ALP have shared the cost of a specific presenter as an exception to the policy of not paying for presenters. Pat Hatcher suggested that committee chairs present their budget requests to be discussed as the budget is being developed. He also requested that the dollar amount for Account Balance at UCONN be recorded in the 2014-15 budget. The Treasurer reported that the renewal of the cd at People's Bank at Seabury will be considered.

Coordinator's Report: Bertina submitted her written report.

Committee Reports:

ALPHORN: the Board expressed appreciation for the newly distributed ALPHORN.

Communications: Shirley Morrison reported that she has spoken in Windsor and will speak in Bloomfield. She has had literature sent to "over 55" facilities in Windsor. Bob Ellis has sent an article to the Courant. Pat Hatcher reminded the Board to cite "ALP Inc." in communications.

Curriculum: Shirley Dudley reported that the course proposal form will be reconstructed to facilitate the ease of presenters' returning the form. Course numbers will not be put on signs so they can be used again. Most course syllabi have been received. Two courses are already filled. The committee has begun work on the spring semester. The Board meeting that conflicts with a class will be rescheduled to Oct. 30.

Membership: Paula Fisher reported an invitation to the social is being sent to people who have registered for courses in the form of a flyer, and course liaisons will have copies to distribute. The fall preview meeting has been organized. The Committee is discussing changes for the Annual Meeting. Pat Hatcher suggested that the Web Master be listed as a separate item on the agenda.

The Curriculum Committee chair and the Web Master will discuss publishing biographies of presenters.

Old Business: MOU: Pat Hatcher has suggested a September signing date to UCONN. Access: Bertina is awaiting the purchase of the program. When it has been installed, she will be trained.

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New Business:

Copier: ALP can use the 2nd floor copier at Seabury and pay up to \$100/year with no cost for paper or ink. There is a need to determine an efficient way for last minute copies to be made for classes.

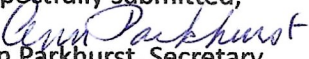
IRS regs: Bertina reported that ALP complies with previous regulations and will comply with new regulations regarding in kind services, assets, disclosure, and donations.

Shirley Dudley moved and Janet Murphy seconded that the coordinator obtain a fidelity bond covering the treasurer, the coordinator, and the two co chairs. Motion carried unanimously.

Preview meeting: Paula Fisher will email the agenda to Board members and they will respond with suggested changes if any.

Shirley Morrison moved and Janet Murphy seconded to adjourn. Carried unanimously at 3 pm.

Respectfully submitted,


Ann Parkhurst, Secretary