

## ALP Board of Directors Meeting Minutes for June 26, 2014

In attendance: Chair Patrick Hatcher, Peter Cruikshank, Richard, Woodring, Bob Ellis, Polly Ellis, Shirley Dudley, Paula Fisher, Janet Murphy, June Johnson, Coordinator Albertine Williams, Ann Parkhurst.

Chair Patrick Hatcher opened the meeting at 1:00.

Announcements: Bob Harris reported that Diane Ellis has resigned as co-chair of the Communications Committee and Marne Clark will be invited to the Aug. 28 meeting to be nominated for that position. Chair Hatcher reported that Bertina has a pdf of the survey results.

Minutes of the April 24, 2014 minutes were accepted with the following changes: the title of the group is Board of Directors; in the paragraph starting "Introducing Joe Bishop..." the second line should state "Seabury's CFO has felt strongly that..."; the section regarding the cost of signs should state the cost as \$10.00, not \$1000; the section regarding the Independent Contractor should state the name Albertine Williams instead of referencing "staff"; in the section about the Annual Meeting, the name of David Winer was corrected.

Co-Chairs' Reports: Patrick Hatcher reported that changes have been made to the previous Memorandum of Understanding following discussions with Cathy Love at UConn. There has been no action regarding the MOU from UConn since ALP became an independent organization. Starting next month ALP will owe UConn only for copying and bulk mailing. Chair Hatcher asked for a motion to authorize him and Co-Chair David Winer to sign the MOU without substantive changes. So moved by Janet Murphy and seconded by Polly Ellis and carried unanimously. Chair Hatcher asked for a motion to pay UConn \$1000 for the last fiscal year; so moved by Richard Woodring, seconded by Shirley Dudley, and carried unanimously. The Chair asked for a motion to authorize up to \$800 to hire a consultant and buy the Access Microsoft program; so moved by Janet Murphy, seconded by Polly Ellis, and carried unanimously.

Treasurer's Report: Janet Murphy reported that Bertina will submit pay invoices to UConn until June 30; subsequently she will submit her hours to the Co-Chairs and the Treasurer; checks will be signed by two of the following three officers: the two Co-Chairs and the Treasurer. She further reported that the cd matures in August at People's Bank; there was consensus that the Co-Chairs and the Treasurer will decide on money placement.

Coordinator's Report: Bertina submitted a written report and welcomed Richard Woodring as a new Board member.

### Committee Reports-

Website: Bob Ellis reported that some people have trouble opening the site, and John Waveris will provide a link to Adobe to facilitate the access. For publicity, Marne Clark will investigate UConn's Facebook for visibility, and the committee will pursue personal articles in newspapers.

ALPHORN: Bob Ellis reported for Jim Yeagar that the deadline for the publication is July 21.

Curriculum Committee: Shirley Dudley reported that there will be 18 seminars and 16 single sessions in the fall; times for the classes have been confirmed. The committee will be meeting on Tuesdays. Richard Woodring reported on a program co-sponsored by ALP and Seabury for Oct. 8, 2014; the program will

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include a walk across the Brooklyn Bridge and a visit to the Brooklyn Museum of Art; there will be a single session class on the Brooklyn Bridge one week prior to the event. The event will be publicized through the ALP website, Seabury's network, and on posters in Seabury. Emails will be sent to students in Richard's class and to ALP members in early August. The cost of the event is \$82; the deadline for payment has not been determined. Sign up will be through Jodi Morrissey at Seabury.

Membership : Paula Fisher reported that the committee will meet on Aug. 11. The committee needs a speaker for the January meeting. Name tags for presenters have been designed and will be ordered for use in the fall.

Shirley Dudley moved and Polly Ellis seconded to adjourn at 2:55.

Respectfully submitted,



Ann Parkhurst, Secretary