

ALP Advisory Board Meeting

August 23, 2012

Attendees: Co Chairs Peter Cruikshak and Carol Matzke; Janet Murphy; Ivan Backer; Jean Yaeger; Jim Yaeger; Ann Southworth; Linda Bodnar; Bob Ellis; Polly Ellis; Paula Fisher; Ann Morris; Helen Lansberg; Shirley Dudley; staff, Bertina Williams and guest, Pat Butler-Lofman

The meeting was called to order at 1:05 PM.

The Minutes of the Meeting of June 28, 2012 were amended to state "There are to be changes in colors and format of the web page." The statement that there will be a calendar of classes on the home page was deleted. The minutes were accepted as amended.

The Treasurer's Report was presented thru June 12. The per member/ per year fee dropped to \$12.50 from \$15.00 last year because ALP no longer resides on campus.

The Coordinator reported that McLean Home had contacted ALP with a view toward future memberships.

Committee Reports were as follows:

ALPHorn: Deadline for material is November 1 for the Spring 2013 ALPHorn.

Communication: We agreed the new website colors are great. Janet will check that Theatre Works has added the ALP ad insert. We will add an RSVP reminder to the website.

Curriculum: Only 2 negative comments were received in response to our letter to non attendees about the importance of attendance at seminars. We will not have a poetry contest this year due to diminished interest. The committee is busy working on the programs for Spring 2013.

Membership: The committee is finalizing details on the Preview Meeting and the Social. Format of the meeting will be distributed at the registration. Board members will be introduced at the meeting. We should remind people to RSVP to Bertina about the Social. The New Member tabs are yellow for this year.

OLD BUSINESS:

Pat Butler-Lofman of UConn reiterated the University's support of their relationship with ALP under the direction of Dr. Robert McCarthy, the VP for Outreach and Engagement. Our current Memorandum of Agreement expired on June 30, 2012. They can continue payroll for us and are willing to help with curriculum for ALP through December 2012. She stated that all finances must comply with State of Connecticut guidelines. A new Memorandum of Agreement should be drawn up.

There were three motions were made and seconded at this meeting:

The first motion was made by Ivan Backer, and seconded by Helen Lansberg:

"That ALP assume the following three functions as listed on the University of Connecticut Memorandum of January 2012 as soon as possible:

Receive and deposit funds on behalf of ALP

Disburse funds as directed by ALP

Provide monthly statements of account activity (to the board)".

8/22/2012

The second motion was made by Ivan and seconded by Helen:

"That ALP withdraw ALP funds deposited at UCONN in the amount to be determined by the Treasurer and Coordinator, leaving sufficient money to cover salary and benefits through June, 2013 plus unpaid bills that have been previously submitted to UCONN".

The third motion was made by Helen and seconded by Shirley Dudley:

"That the officers of ALP work with UCONN in a timely fashion to develop a new Memorandum of Understanding".

The tabled discussion regarding prospective Seabury residents to an ALP class was withdrawn.

NEW BUSINESS:

Scholarships were approved for 2 ALP members. Janet moved to continue the scholarship program, and Bob seconded the motion.

The meeting was adjourned at 3:00 PM.

Respectfully submitted,

Linda Bodnar
Recording Secretary