

Minutes for Annual Meeting - The Adult Learning Program, Inc.  
June 8, 2023 - 10:00 am to 1:30 pm  
Conducted in Hybrid - (In-person and Zoom), Seabury Chapel

1. Introduction of Speaker - 10:30 am. Jack introduced Ruth Mitman. The presentation was about successful aging: maintaining high cognitive and physical function including a handout, which was emailed to the membership in advance.
2. The business meeting was called to order by Jack Gregory at 11:25 with a quorum of in excess of 25 members as required by ALP By-laws.
3. During announcements Jack Gregory thanked Seabury for all their help with this meeting, UConn for their continued support, and asked any member who does not have a raffle ticket to raise their hand to receive one.
4. The voting procedure was reviewed by Agnes Pier, consisting of; a motion placed on the floor, a second acknowledged, discussion and questions is entertained, during the vote for the slate of officers' nominations from the floor are accepted, then the question is called and the vote taken.
5. A motion to accept the Minutes of 2022 Annual Meeting was made by Marie Woodring and second by Noreen Channels. Motion was approved.
6. Agnes Pier introduced the Treasurer's report for Year End FY 2022 -2023 Budget Status Report and FY 2023 – 2024 Proposed Budget. See page 2 of the minutes below. She noted that a membership dues increase will start in the Fall 2023 of \$60 for all members. Errol Matzke used graphs to show the downward trend in the ALP finances going for a number of years and what the dues increase will accomplish. Errol also emphasized the importance of sustaining and increasing membership to maintain the level of net assets. A motion to accept the budget was placed on the floor by Davida Crabtree and seconded by Kim Hunt. The motion was approved.
7. Jack asked if there are any questions or comments about committee reports seeing none we moved to the slate for the Board of directors.
8. A motion was made to accept the slate of new ALP Board of Directors by Bob Hewey seconded by Kate McLean. Jack Gregory recognized the accomplishments of the Bob Ellis and Donna Cote. Both Bob and Donna will be leaving the Board after the June 22<sup>nd</sup> meeting. Jack then gave the explanations of the Treasurer, and other open positions on the slate. He also talked about the need for volunteers because this is how ALP is run and then gave biographical information concerning the new members to the ALP Board of Directors. See page 3 of the minutes. Agnes called for any Nomination from the floor and Errol Matzke nominated Bob Hewey and Davida Crabtree seconded. Bob Hewey accepted the nomination. The question was called Agnes took the vote. The slate was approved
9. Agnes then recognized the new incoming Co-chair Kim Hunt to make some remarks. Kim Hunt recognized all the accomplishment ALP achieved under the leadership of Jack Gregory. Jack then asked for the Raffle and Davida Crabtree won a free semester in the Fall of 2023
10. Jack Gregory accepted a motion and second to adjourn the 2023 ALP Annual meeting at 12:01pm to the luncheon in the Seabury dining room.

Respectfully submitted,  
Agnes Pier

*Agnes Pier*

**Adult Learning Program, Inc  
Financial Summary FY 2023 and FY 2024**

|                                | FY 2023        |          | FY 2024        |
|--------------------------------|----------------|----------|----------------|
|                                | 7/1/22-6/30/23 |          | 7/1/23-6/30/24 |
|                                | Plan           | Outlook  | Budget         |
| <b>Income</b>                  |                |          |                |
| <b>Dues</b>                    | \$26,000       | \$19,500 | \$24,000       |
| <b>Donations</b>               | \$5,300        | \$4,600  | \$3,632        |
| <b>Interest</b>                | \$125          | \$925    | \$2,200        |
| <b>Ann Mtg Luncheon</b>        | \$0            | \$1,080  | \$1,080        |
| <b>Hikes Insurance/other</b>   | \$600          | \$480    | \$480          |
| <b>Totals</b>                  | \$32,025       | \$26,585 | \$31,392       |
| <b>Expenses</b>                |                |          |                |
| <b>Administrator</b>           | \$15,000       | \$15,000 | \$16,000       |
| <b>Presenter Stipend</b>       | \$4,200        | \$3,850  | \$4,800        |
| <b>Web Site/Tech/Zoom</b>      | \$3,800        | \$3,285  | \$3,100        |
| <b>ALP Horn</b>                | \$2,700        | \$2,757  | \$2,900        |
| <b>Insurance</b>               | \$2,650        | \$2,233  | \$2,350        |
| <b>Treasury Administration</b> | \$1,200        | \$1,100  | \$1,200        |
| <b>Annual Meeting Mailing</b>  | \$650          | \$0      | \$0            |
| <b>Ann Mtg Luncheon</b>        | \$0            | \$1,440  | \$1,500        |
| <b>Contingency</b>             | \$1,500        | \$0      | \$0            |
| <b>All Other</b>               | \$2,225        | \$1,300  | \$1,500        |
| <b>Totals</b>                  | \$33,925       | \$30,965 | \$33,350       |
| <b>Net Loss</b>                | \$1,900        | \$4,380  | \$1,958        |

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**Total Assets 6/30/2023 Estimated**

|                             |                 |
|-----------------------------|-----------------|
| <b>Checkbook Balance</b>    | <b>\$2,240</b>  |
| <b>Money Market Account</b> | <b>\$48,120</b> |
| <b>Total</b>                | <b>\$50,360</b> |

**Adult Learning Program, Inc.  
Annual Meeting – June 8, 2023  
Slate of Board of Director Positions**

| <b>POSITIONS</b>                          | <b>CONTINUING IN<br/>OFFICE<br/>2023 – 2024</b> | <b>TO BE ELECTED<br/>2023 - 2025</b> |
|---|---|--------------------------------------|
| ALP Co-Chairs                             | Agnes Pier                                      | Kimball Hunt                         |
| Treasurer                                 |   | Bob Hewey                            |
| Secretary                                 |   | Steve Law                            |
| Webmaster                                 |   | Bob Ziegenhagen                      |
| ALP-Horn Managing Editor                  | Carol Simpson                                   |                                      |
| ALP-Horn Design Editor                    |   | Bob Ziegenhagen                      |
| Curriculum Committee Co-Chairs            | Tom Gworek                                      | Beth Horlitz                         |
| Events and Member Support Comm. Co-Chairs |   | TBD                                  |
| Seabury Member-at- Large                  | Ann Winship                                     |                                      |
| Communications Committee Co-Chairs        |   | TBD                                  |
| Member-at- Large                          |   | Errol Matzke                         |
| Member-at- Large                          |   | Ruth Mitman                          |
| Member-at- Large                          |   | Douglá Pyrke                         |