

Adult Learning Program

Minutes of the Annual Meeting

3 June 2014

Patrick Hatcher, Co-chairperson of the Adult Learning Program opened the meeting at 12:15 o'clock by introducing Ann Winship. Ann welcomed the attendees and expressed appreciation for the relationship between ALP and Seabury.

The Minutes of the Annual Meeting of 4 June 2013 were properly moved, seconded and approved by those present.

Patrick told the group that with the reorganization of the University, more control of ALP was planned and therefore ALP formed a non-stock corporation with 501 C(3) status. Some By-Law changes were required by the IRS but essentially the document is the same and he asked that the membership ratify the By-Laws. It was so done.

Paula Fisher, for the Membership Committee named each of the retiring Board members and announced the new Board. A motion to accept the new Board was properly made, seconded and passed.

The budget for 2014-2015 was presented by Janet Murphy, Treasurer, and she noted that even with the increased expenses for next year, ALP has a surplus and is in good fiscal shape. The Budget was approved by the membership.

Shirley Dudley read the names of the Presenters and indicated gifts were at the front table.

Ivan Backer and Noreen Channels gave a review of the Membership Survey, the recommendations of which were:

- Keep on doing what ALP is doing
- Expand visibility
- Monitor the range of class topics
- Maintain a resource bank
- Continue to use the Survey with new members

David Winer introduced Nancy Johnson, the speaker for the event.

A True Record

Bertina Williams for Ann Parkhurst

ADULT LEARNING PROGRAM (ALP)

Annual Meeting Agenda

June 3, 2014

WELCOME

BUSINESS MEETING:

Approval of the Minutes of the 2013 Meeting

Ratification of the By-Laws

Nominations

Approval of the Slate of Nominees

Budget

Approval of the 2014 – 2015 Budget

Recognitions

Officers and Board members ending terms

ALP Presenters

Old Business

New Business

INTRODUCTION of former Congresswoman, Nancy Johnson

ALP FISCAL YEAR 2013-2014 ANNUAL REPORT

	2013-2014	2013-2014
	Annual	Projected
	<u>Budget</u>	<u>Results</u>
REVENUE		
Membership Dues	23000	23920
Donations	1000	1275
Annual Luncheon	1000	1000
TOTAL REVENUE	25000	26195
EXPENSES		
Postage	1500	700
Telephone	300	0
Printing	1750	1750
Office Supplies	300	100
Instructional Supplies	1500	350
Presenter Expenses	250	150
Food	2000	1150
Web Fee	800	550
Communications/Publicity	1000	350
Equipment	300	300
Contingency 10% of Net Budget	2500	2300
University Services Fee	1500	0
Salary	10400	10400
Fringe Benefits	900	900
TOTAL EXPENSES	25000	19000
Income to Budget Results	0	7195
CHECKING ACCOUNT		33400
ALP RESERVE - CD		20900

ALP NOMINATIONS 2014 - 2015

POSITION	CONTINUING IN OFFICE	TO BE ELECTED (TwoYear Term)
ALP CO-CHAIRS	Patrick Hatcher	David Winer
TREASURER	Janet Murphy	
SECRETARY	Ann Parkhurst	
ALP-HORN EDITOR	Jim Yeager	
WEBSITE MANAGER		Bob Ellis
CURRICULUM CO-CHAIRS		Shirley Dudley Richard Woodring
COMMUNICATIONS CO-CHAIRS	Shirley Morrison	Diane Harris
MEMBERSHIP CO-CHAIRS		Paula Fisher Polly Ellis (1 yr.)
AT LARGE REPRESENTATIVE (Seabury)		June Johnson
AT LARGE REPRESENTATIVE (DUNCASTER)		Frances Moulton

CURRICULUM COMMITTEE

The Curriculum Committee had another very busy and productive year. We planned, organized and supervised 19 seminars and 17 single sessions for the Fall Semester and 19 seminars and 14 single sessions for the Spring Semester. In addition, we developed a new course proposal/set-up form to increase efficiency in preparation for our ALP-Horn deadlines and our room scheduling.

A sub-committee of the Curriculum Committee conducted a survey that was distributed to all 250 ALP members. The 73% return response was extraordinary and the results will be used in future planning to broaden our offerings and offer a more balanced curriculum.

Seabury Retirement Community was the location for the vast number of courses although there were some offered at Duncaster Retirement Community as well.

Presenters were professors or retired professors from local institutions, or people with some special expertise from the surrounding communities and from the retirement communities themselves.

The Curriculum Committee is presently working to restructure the committee to enlist the help of a new group of members who have expressed an interest in shaping the curriculum.

Respectfully submitted,

Shirley Dudley and David Winer, Co-Chairs

ALP MEMBERSHIP COMMITTEE REPORT
June 2013 – June 2014

Committee Meetings were held: August, October, December, March, and May

Activities throughout the year:

1. September and January Preview Meetings:

- a. Selected and confirmed Keynote Speakers/ALP introductions of speakers, coordinated their audio-visual needs and submitted their biographies to the ALP-Horn.

SPEAKERS:

September: Dr. Wilfredo Nieves, President . Capital Community College “The Mission of Capital Community College”

January: Dr. Robert A. Evans, Executive Director of Plowshares Institute “Global Peace Through Conflict”

- b. Organized registration: ordered refreshments, set-up and handed out supplies and materials at registration tables , signed in new applicants, confirmed parking for attendees and speakers, collected registration forms and checks.

2. **New Members:** Contacted and welcomed new ALP members.

3. **ALP Social:** Coordinated with Seabury to serve light refreshments while old and new ALPers gathered to meet and socialize. Also made arrangements for popular Prof. Michael Park, Anthropologist, Central State University, to conduct a lecture prior to the event.

4. **Nominations:** Completed the slate of Nominees to serve in 2014-2015 and presented it to the Board of Directors for approval by the ALP membership at the Annual Meeting in June.

5. **June Annual Meeting:** Arranged for Keynote speaker, Nancy Johnson, 24 year Member of U.S. Congress speaking on “The Future of Medicine Under the Affordable Care Act”. Set up registration table with hand-outs and organized registration of prepaid luncheon attendees.

Respectfully submitted,

Polly Ellis and Paula Fisher
Co-chairpersons